

For STUDENT Borrowers

HOW TO COMPLETE THE FEDERAL DIRECT LOAN MASTER PROMISSORY NOTE AND ENTRANCE COUNSELING ON THE WEB

WWW.STUDENTLOANS.GOV

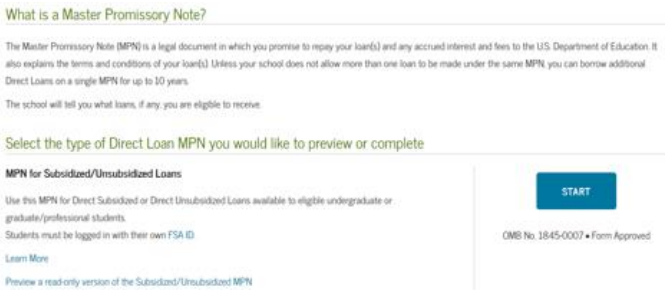
- Go to: STUDENTLOANS.GOV
- LOG IN using your FSA ID and password

To complete the **MASTER PROMISSORY NOTE**:

Select:



Click the start button



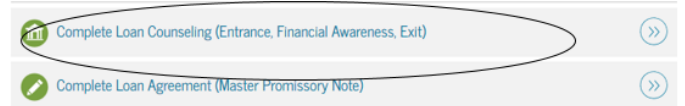
Make sure to complete each and every step

(answer all questions and check all boxes when confirming your Master Promissory Note)

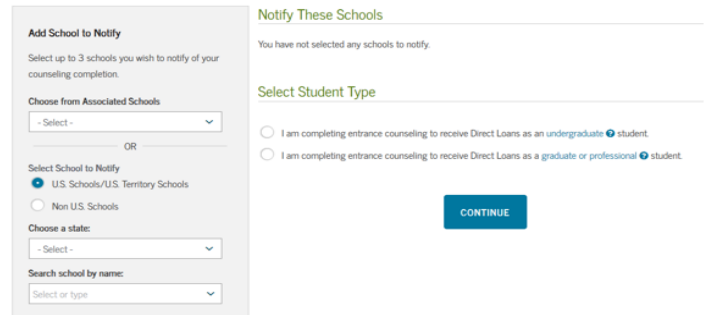
Save out all the way

To complete the **ENTRANCE COUNSELING**:

1: Select:



2: To the right—click the start button



3: Select State

a. Enter Vermont

4: Select School

a. Enter Vermont Technical College

5: *To the right Select Student Type –*

*I am completing entrance counseling to receive Direct loans as an **undergraduate** ? student*

6: Make sure to Select- Notify This School-- So that VTC will be notified that you completed the entrance counseling

7: Check the box and select the Continue button on the bottom

8: Follow the rest of the directions

9: Save all the way out